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October 4, 2023

Legal Entity Name and Logo Updates Impacting IFF's Customers and Distributors

Valued Customer,

As communicated in our prior notifications over the past few months, IFF is preparing to transition away from the use of the DuPont name and logo for certain legacy legal entities associated with the DuPont Nutrition & Biosciences business. The effective date of the legal entity name changes remains on track for November 4, 2023.

With this correspondence, we hereby provide you with additional information and reminders regarding the following:

- Permits, licenses, and registrations
- System blackout periods
- Order shipping

Permits, licenses, and registrations

To avoid any delays in sales and shipping, we kindly ask that you share any requirements for updates to permits, licenses, or registrations necessitated by the upcoming legal entity name changes with your account representative as soon as possible.

System blackout periods

To facilitate this planned transition, our systems will be down for a 24-hour blackout period to allow for updates and to maintain data integrity. We will not be available to accept or dispatch orders during this period. Orders with the new legal entity names will begin after the respective system blackout.

The system blackout start times per region are as follows:

- **North America** – November 3, Friday 7.00 PM US (Eastern Time)
- **Latin America** – November 3, Friday 8.00 PM Brazil (Brasilia Standard Time)
- **Europe, Middle East, and Africa** – November 4, Saturday 12.00 AM (Central European Time)
- **India** – November 4, Saturday 4.30 AM (India Standard Time)
- **Asia Pacific** – November 4, Saturday 6.00 AM (Indochina Time)
- **China** – November 4, Saturday 7.00 AM (China Standard Time)

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Order shipping

We do not anticipate any material shipping disruptions for new orders. That said, lead times may fluctuate during the period of November to January. And, as noted above, delayed identification of permit, license, and registration updates may impact delivery times. Please allow for potential additional customs clearance time during this transition period when placing orders with us.



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Additionally, as of early October, all newly issued sales orders and invoices will include disclaimer language regarding the legal entity name change, reminding you to update your systems accordingly to ensure a successful transition on November 4, 2023. Following go-live, all sales orders and invoices will need to reflect the new legal entity name.

Your account representative will continue to keep you apprised as these changes progress. We will also provide updates on a website reflecting these changes: [Subsidiaries](#). If you have any questions, concerns, or challenges that we should know about, please reach out to your account representative as soon as possible.

Thank you for your ongoing support and collaboration as we go through this transition.

Sincerely,

Angela Strzelecki

A handwritten signature in cursive script that reads 'Angela Strzelecki'.

President, Pharma Solutions
IFF

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